

Integrated Systems

Overview

This course consists of two modules. One module is an applied Windows 2000 based module. The other is a conceptual module that is concerned with the way that organizations use informational resources.

Texts

Oz, E. Management Information Systems, Course Technology, 2000.
ISBN: 0-7600-1091-9

Windows 2000 Professional, Microsoft Press, Redmond, WA, 1997 ISBN
0-7356-1458-X (Academic Learning Series) or 1-57231-901-1 (MCSE
Training Kit)

Evaluation

Final grades are determined through a weighted average that includes examinations, a case study, class attendance/activities, and other work.

Case Study	15%
Homework/Activities/Quizzes	25%
Exam One	15%
Exam Two	15%
Exam Three	15%
Exam Four	15%

Class Meetings

Attendance is expected at all class meetings. Note that missed class activities cannot be made up. Note also that if you miss a meeting, it is your responsibility to obtain relevant information.

Note: Policy allows the instructor to drop students that miss more than three classes.

Class Interruptions

During class time, mobile phones and pagers must have their audible alarms turned off. Failure to observe this rule will result in you being asked to leave

Class exams

During examinations, late arrivals are considered a class interruption. Consequently, no exams will be given later than 15 minutes after the beginning of the exam period.

Provisions for missing an exam must be made in advance. **Note** that makeup exams are not an option. Anyone missing more than one exam will be dropped.

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