MARCO PAULO MICLAT DIALA

1247 Mabini St. Sapangbato, Angeles City, Philippines
Email Address: mpdiala@gmail.com
Mobile No.: 0916-712-4695 / 0917 526 0922

WORK EXPERIENCE

Freelance Graphic / Web Designer, May 2007 – Present
- Create designs such as Web Design, Graphic Arts, Print Designs and Corporate Identities that will meet the client's needs

Administrative Assistant III, Angeles City Tourism Office, August 2007 – Present
- Design promotional materials such as tarpaulin designs that will help promote the tourism related events of Angeles City
- Create identity designs such as logos, letterhead and business cards
- Assist in organizing different tourism related events of Angeles City

Technical Writer, Escentrics IT Solutions, February 2007 – August 2007
- Write Web Application documentations such as User Manuals, Developer's Manual, and User Acceptance Test Documentation.
- Write Test Cases for Web Applications.
- Researcher

Web Developer, Pixelwise Inc., July 2006 – September 2006
- Worked in a team in developing a Web Application using PHP, MySQL, Apache Server, HTML, CSS, JavaScript.

Technical Writer, Pixelwise Inc., June 2006 – July 2006
- Write documentations and user manuals for Desktop Systems and assist the Quality Assurance Engineer in testing web applications.

ACADEMIC PREPARATION

2002-2006	**Bachelor of Science in Information Technology** Angeles University Foundation, Angeles City, Philippines
2002-2004	**Associate in Computer Technology** Angeles University Foundation, Angeles City, Philippines
1998-2002	**Secondary Education** Sapangbato National High School, Angeles City, Philippines
1992-1998	**Elementary Education** Sapangbato Elementary School, Angeles City, Philippines

CAPABILITIES & SKILLS

- Experienced in creating Web Design, Graphic Arts, Print Designs and Corporate Identities using Adobe Photoshop, Adobe Image Ready and Adobe Illustrator

- Knowledge in creating animated banners using Macromedia Flash

- Experienced in developing Web Applications using PHP, HTML, CSS and JavaScript

- Experienced in using Web Development tools such as Macromedia Dreamweaver and MS Frontpage

- Experienced in using Database Management Systems such as MySQL and MS Access

- Experienced in using Windows (98, 2000, Millenium, XP and Vista) and Linux (Ubuntu 6.60) Operating Systems

- Experienced in using Microsoft Productivity Tools, MS Word, MS Excel, MS PowerPoint

- Knowledge in Computer Troubleshooting and Installing Hardware and Software

- Proficient in using, both in speaking and in writing, the English and Filipino language, and in speaking the Kapampangan dialect

- Easy to learn and trainable

TRAINING EXPERIENCE

October 2005 – February 2006   **ALLIED TELESIS LABS, PHILS**
Intern / Web Developer
Fort Bonifacio Global City, Taguig City, Philippines

PERSONAL INFORMATION

Gender	:	Male
Status	:	Single
Weight	:	140 lbs.
Height	:	5'7
Religion	:	Catholic
Nationality	:	Filipino
Mother's Name	:	Gemma Diala
Father's name	:	Antonio Diala