

TO: Division One
Division Two
All Districts
Safety Chiefs
Fire Alarm

FROM: Chief of Department Ronald W. Keating R.K.

DATE: June 26, 2009

RE: Duties of the Special Response Chief - Effective July 1, 2009

The duties of the Special Response Chief are:

Respond as the 2nd alarm Chief citywide.

Respond to all Mutual Aid outside of the city. Acting District Chiefs will now be permitted to respond outside the city on mutual aid.

Cover other Districts when they are training, out of service etc.

Assume the duties of the DECON Chief for Division 2 (will be trained).

Respond to incidents when requested by the Deputy or other District Chiefs.

Continue to do all fire/construction permits in former District 5.

The Special Response Chief will have the call sign Z-1 and his Incident Command Technician (ICT) will have call sign Z-100.

Special Response Chief vacancies will be filled by a pool District Chief if available. If none are available then the senior Fire Captain assigned in Division 2 will fill the vacancy.

Special Response Chief vacancies will not be posted in orders as a vacancy.

For the time being, the Special Response Chief will be assigned to the Office of Field Services. If a Special Response Chief has the most seniority in Division 2, he will be assigned as the Acting Deputy Chief in Division 2 when the opportunity presents itself.

CC: Commissioner Roderick J. Fraser, Jr.
Andrew O'Halloran, Chief of Field Services

