

GIRL SCOUTS of GREEN HILLS COUNCIL, INC.  
5040 Route 20 West  
Freeport, IL 61032-8741

**Adults in Girl Scouting  
Nomination Application for Recognitions**

**1. Please circle the Adult Recognition that you are submitting a nomination for:**

Outstanding Leader	Appreciation Pin	Thanks Badge
Outstanding Volunteer	Honor Pin	Thanks Badge II
Newcomer of the Year		

**2. Nominator's Information**

Your Name: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_

**3. Nominee's Information**

Nominee's Name: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Positions Held in Girl Scouting: \_\_\_\_\_  
Years in Girl Scouting as adult: \_\_\_\_\_ Service Team: \_\_\_\_\_

**4. On a separate sheet of paper, please answer the following questions. Attach your separate sheet of paper to this sheet when submitting a nomination.**

Record upon which this nomination is based: Give pertinent facts, dates, and positions held (if any). Provide objective, results oriented information on how the service rendered benefited a Girl Scout troop, Service Team, and/or contributed to the Council's goals and objectives. (See specific criteria for each level or recognition.)

Specifically, provide information as listed below:

- a) Describe the service rendered
- b) Document the ways the service has been beyond the expectations for the position held
- c) Note the audience (age level of girls and/or adults) benefiting from the service
- d) Describe the impact the service had on the troop, service team, Council, or Girl Scout organization
- e) Coordinate Letters of Endorsement and attach Letters of Endorsement to this application. The persons chosen to write the letters of endorsement should be able to convey information and their feelings clearly and concisely through the written word. The endorsement of the Executive Director is required for ALL employed staff.

**5. Each Nominator or person writing a *Letter of Endorsement* must print/type their name and include their signature on the bottom of their letter.**

**6. Please mail this Nomination Application and your additional information (#4), along with the proper letters of endorsement by January 15/February 15 to:**

Recognition Task Group (Confidential)  
Girl Scouts of Green Hills Council, Inc  
5040 Route 20 West  
Freeport, IL 61032-8741

Sample Letter of Endorsement

Date

This letter is submitted in support of  
(nominee's name) for the (name of  
recognition/award.)

I am recommending (nominee's name)  
Because:

- Give examples of how service has been beyond the expectations of position held
- In what way has the person contributed directly to help the troop/service team or council towards their goals and objectives?
- Any additional information

Respectfully submitted,  
(your signature)  
(your printed name, address, & phone)

## Recognitions for Adults in Girl Scouting

Recognitions	Purpose	Nominating Procedures	Criteria
<b>1. Outstanding Leader Award</b>	For outstanding troop leadership in the delivery of the Girl Scout program to girls that merits recognition.	*Complete Nomination Application  *AND must be accompanied by 2 other letters of endorsement	*Must currently be registered as an adult Girl Scout troop leader or assistant leader *Must have completed appropriate training for position Min. Basic & Program age level training *Must serve as a role model to girls by living the Girl Scout Promise and Law
<b>2. Outstanding Volunteer Award</b>	For outstanding service <u>beyond</u> the expectations of the position that benefits the service team. Given to an adult working in a capacity other than leader.	*Complete Nomination Application  *AND must be accompanied by 2 other letters of endorsement	*Must currently be registered as an adult Girl Scout, serving in a capacity other than troop leader *Must have completed appropriate training for position Min. Basic training *The quality of service must warrant and area-wide recognition
<b>3. Newcomer of the Year</b>	For outstanding service <u>beyond</u> the expectations of a person new to Green Hills Council	*Complete Nomination Application  *AND must be accompanied by 2 other letters of endorsement	*Must currently be registered as an adult Girl Scout *Must have been registered in Green Hills for 2 years or less *Must have completed appropriate training *Service given must be <u>above &amp; beyond</u> expectation
<b>4. Appreciation Pin</b>	To recognize outstanding service to at least one geographic/service area. <i>(This is a higher honor than the Outstanding Volunteer Award.)</i>	*Complete Nomination Application  *AND must be accompanied by 2 other letters of endorsement	*Must currently be registered as an adult Girl Scout *Service performed must be outstanding <u>above &amp; beyond</u> what is expected for the position * Must benefit at least one service area or operational activity of the Council and contribute to the attainment of the Council goals & objectives
<b>5. Honor Pin</b>	To recognize outstanding service to two or more geographic areas <i>(This award is a higher honor than the Appreciation Pin.)</i>	*Complete Nomination Application  *AND must be accompanied by 3 other letters of endorsement	*Must currently be registered as an adult Girl Scout *Must benefit at least TWO service areas or a broader area of work within the Council and contribute to the attainment of the Council goals & objectives
<b>6. Thanks Badge</b>	To recognize outstanding service that benefits the entire Council or the entire Girl Scout organization. <i>(This is a higher honor than the Honor Pin.)</i>	*Complete Nomination Application  *AND must be accompanied by 4 other letters of endorsement	*Must currently be registered as an adult Girl Scout *Service must have benefited the total Council or Girl Scout organization *Must include evidence of administrative and organizational skills and accomplishments so significantly <u>above &amp; beyond</u> the call of duty that no other award would be appropriate
<b>7. Thanks BadgeII</b>	To recognize continued outstanding service given by a Thanks Badge recipient.	*Complete Nomination Application  *AND must be accompanied by 4 other letters of endorsement	*Must currently be registered as an adult Girl Scout *Must be a previous recipient of the Thanks Badge *Must include evidence of an individual who continues to provide outstanding service that surpasses the earlier achievement

### Other Commonly Asked Questions

#### **Q: Who may write a Nomination or Letters of Endorsement?**

**A:** Parents, girls in the troop, other Girl Scout volunteers, community leaders, staff at the Girl Scout Service Center, etc. all may write Nominations or Letters of Endorsements.

#### **Q: When are the Nomination Applications and Letters of Endorsement due?**

**A:** Nomination #1-3 are due at the Service Center by January 15. Nominations #4-7 are due at the Service Center by February 15.

#### **Q: Who decides if a person will receive recognition?**

**A:** The Recognition Task Group (volunteers) will review all material and approve recognitions.

#### **Q: When are awards presented?**

**A:** Awards #1-3 are awarded at the Spring District Meetings in February. Awards #4-7 are presented at the Council Annual Meeting & Recognition Banquet in April.

#### **Q: If I have questions about a person's qualifications or past recognitions, whom should I contact?**

**A:** Contact Carol Rae at the Girl Scout Service Center.

**A NOMINATION APPLICATION IS PROVIDED ON THE OTHER SIDE OF THIS PAGE.**