

**Westmont High School Theatre Arts Boosters Bylaws  
as of September 16, 2015**

**Article I. Name and Purpose**

- Section 1. This parent booster organization shall be called Westmont Theatre Arts Boosters. Westmont Theatre Arts Boosters is a 501(c)(3) non-profit organization.
- Section 2. The purpose of this organization is to support Westmont High School's Thespian Society Troupe #2904 and all other aspects of Westmont High School's Theatre Arts Program. We provide active support for the production of three major shows per year involving performer, crew, orchestra, staff, choreographers and volunteers. As a public school with budgetary constraints, less than 2% of our financial support comes from the district. We manage the rest through fund-raisers, ticket sales, program ads, silent auctions, concession sales and outside contributions. Yet our productions are favorably compared to community theatre and college-level performances, giving Westmont students the opportunity to benefit from a challenging, award-winning program that is the envy of public and private high schools alike. And, volunteer time is perhaps more important than direct financial support to continue the tradition of excellence in this department.

**Article II. Executive Board, Officers and Director(s)**

- Section 1. The Executive Board will include a President, Vice-President, Secretary and Treasurer.
- Section 2. Elections: The Board will be elected through voluntary and if necessary, a vote of the membership. Provisions & Duties: The provisions for election, resignation, removal, terms of office, quorum necessary for action by directors, action by executive committee, delegation of powers, and other important issues affecting directors are generally covered by California statutes. Their duties usually include maintaining books of account, responsibility for deposits and disbursements, keeping minute books, giving required notices, and such other duties as the Artistic Director prescribes.
- Section 3. The Artistic Director position is held by the theatre arts teacher at Westmont High School. The Artistic Director shall provide mentorship to the group's Board.

**Article III. Membership**

- Section 1. All parents with children involved in Westmont High School's Drama Program are eligible to become members of this organization.
- Section 2. Parents of alumni who were involved in Westmont High School's Drama Program are also welcome to become members of this organization.

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- Section 4. Membership is free.
- Section 6. The Drama Instructor at Westmont High School will solicit additional booster parents to volunteer for production-specific positions twice a year at the parent meeting for the fall play and again at the parent meeting for the spring musical. This meeting will be held AFTER each production has been cast. These positions DO NOT influence casting of productions.
- Section 7. Members have the right to receive notice of meetings and minutes.
- Section 8. Members only have one vote: to approve or disapprove the acceptance of these bylaws

#### **Article IV. Meetings and Attendance**

- Section 1. Open Booster Meetings are held monthly to discuss finances and production-specific needs & positions.
- Section 2. All meetings are open to all interested drama parents and parents of alumni. A quorum shall be 50% of the Executive Board.

#### **Article V. Amendments**

- Section 1. All amendments to this constitution must have 2/3 vote of the Executive Board in attendance.

#### **Article VI. Conflict Resolution**

- Section 1. In the event issues/conflicts arise between Westmont Theatre Arts Boosters and the Artistic Director which cannot be solved through communication between the two parties, the issue should be resolved by the school's administration.