

**Tadeo Flores Manuel**  
# 35 22nd Placed West Bajac Bajac,  
Olongapo City, 2200, Philippines  
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**Position Desired** *Industrial Engineering*

**Objective**

- > *To be able to show and upgrade my knowledge and experience in Industrial Engineering.*
- > *To be able to look forward for a company that will give better way of living and more advance technology for a competitive advancement.*
- > *To show effective loyalty and word of honor meant for.*

**Personal Data**

Date of Birth : *October 5, 1976*  
Place of Birth : *Aguilar, Pangasinan*  
Civil Status : *Married*  
Spouse : *Rowena Remollo Manuel*  
Siblings : *Roma Angela Manuel (10 Yrs Old)*  
*John Michael Manuel (7 Yrs Old)*  
*Mark Thaddeus Manuel (5 Yrs Old)*  
*John Ian Manuel (1 Yr old)*  
Hieght : *170 Centimeters*  
Weight : *74 Kilograms*  
SSS Number : *02-1230301-6*  
TIN : *909-897-652*  
Res. Cert. No. : *CCI2006-05294570*

**Educational Background**

Elementary : *Kalalake Elementary School*  
*Olongapo City*  
*1983-1989*  
Secondary : *Olongapo City National High School*  
*Special Science High School*  
*Olongapo City*  
*1989-1993*  
Tertiary : *Mondriaan AURA College*  
*Olongapo City*  
*1993-1997*  
Course Taken : *B.S. Industrial Engineering*  
*Dean's Lister*  
Training Taken : *Basic Occupational Safety and Health (40 Hours)*  
: *Safety Risk Assesment and Management (40 Hours)*  
: *Elevator Safety and Rescue (16 hours)*  
: *Supply Chain Management (8 Hours)*

## Work Experience

May'97 - Dec'97	:	<b>Quality Inspector</b>
Jan'98 - Jul'98	:	<b>Molding Supervisor</b> RCM Manufacturing Inc Bldg. 2025 Argonaut H-way Subic Bay Freeport Zone
Jul'98-Dec'98	:	<b>Production Planning and Control</b>
Jan'99- March'00	:	<b>Planning and Warehousing Supervisor</b>
Apr'00-Apr'01	:	<b>Shipping and Warehousing Supervisor</b>
May'01-Mar'02	:	<b>System Support Sr. Supervisor</b>
Apr'02-Oct'04	:	<b>Management Information (MIS) Assistant Manager</b>
Nov'04-Oct'05	:	<b>Shaft Forming Assistant Manager</b>
Nov'05-Present	:	<b>System Information (SI) Assistant Manager</b> Hitachi Terminals Mechatronics Philippines Corporation Subic Techno Park Subic Bay Freeport Zone, Philippines

## Task List

Quality Inspector	:	<i>Assure that all respiratory mask being produce by the had pass the duability testand it doesn't any foreign object that may cause suffocation of the user.</i>
Moulding Supervisor	:	<i>Assure that all production line are running according to schedule, perform planning, leading, organizing and copntrolling of the Production Molding operation. Ensure that all tool, machine, materials, methodology and manpower are available to meet production target</i>
Production Planning	:	<i>Assure that manpower, materials, tools, methodology, and machines are available to perform the task in a just in time (JIT), in order not to build-up inventory for the company</i>
Warehouse Supervisor	:	<i>Assure that stocks are moving in FIFO way, and inventory accuracy rate should not fall beyond 99%. It is also my to control planning and purchasing from accumulating stocks in the warehouse, for items without further demand within 6, to avoid non-moving assets.</i>
System Support Sr. Supervisor MIS Assistant Manager SI Assistant Manager	:	<i>Ensure that all system are running accordingly, including ERP, and the whole sytem attached to the local area Network (LAN). It is my duty to ensure that all system user's are trained prior to system usage, and the company data are secured and can easily be restored if disaster happens. It is my duty to ensure that no hackers can penetrate the system, and no illegal information is being deployed in the network.</i>
Shaft Forming Manager	:	<i>Ensure that all production line and all machine are running. Ensure that the production efficiency is not lower than 95%. Ensure that all manpower are well trained to operate lathe machines, and ensure that not customer orders will be delayed for delivery. Ensure the safety of all manpower</i>

## Organization Handled

- Employees Cooperative : **Cooperative Auditor**  
*Hitachi Terminals Mechatronics Philippines Corporation*  
*Subic Bay Freeport Zone*
- Occupational Safety and Health : **Safety Officer (2003 ~ 2005)**  
**Committee Chairman (2006 ~ Present)**  
*Hitachi Terminals Mechatronics Philippines Corporation*  
*Subic Bay Freeport Zone*
- Techno Park Sportfest : **Committee Chairman (2001, 2003, 2005)**  
**Committee Adviser (2006)**  
*Subic Techno Park, Boton area*  
*Subic Bay Freeport Zone*
- Central Board of Student : **Council Chairman**  
*Mondriaan AURA College*  
*Olongapo City*
- ROTC : **Unit Corps Commander**  
*226th Naval ROTC Unit*  
*Central Luzon Institute of Technology*  
*Olongapo City*

## Character Reference

- Lutgardo Mendoza : **Plant Director**  
*RCM Manufacturing Inc.*  
*Bldg. 2025 Argonaut H-way*  
*Subic Bay Freeport Zone*
- Raul Zapanta : **Suppression Section Head**  
*SBMA Fire Department*  
*Subic Bay Freeport Zone*
- Edgar Geniza : **College President**  
*Mondriaan Aura College*  
*Olongapo City*

## Motto:

"All man are not born rich, they need to strive harder to be rich."

"You might not prove your worth now, but you may be the best later."

***I certify that all information written in this information sheet are true with my full knowledge and can be proven when requested.***

**Tadeo Flores Manuel**  
Applicant