

BROOKLYN FIGURE SKATING CLUB of OHIO

7600 Memphis Ave.
Brooklyn, OH 44144
www.brooklynfsc.com



May 23, 2018

Dear Professional,

It's that time again to renew your Memberships and Teaching Privileges. To renew, please complete and return the agreement and your **USFS COACH CARD**. All applications are approved and voted on by the BFSC Board of Directors. Unfortunately, this season the club will not sponsor Home Club or Delegate memberships due to the increased ice fees at Brooklyn Rec Center. A Coach Membership is available through EntryEeze for \$70, valid from July 1, 2018 – June 30, 2019. <https://comp.entryeeze.com/Membership/Welcome.aspx?cid=158>

In addition to our club forms, fees, and rules, you need to abide by the guidelines as established by the US Figure Skating for coaches. U.S. Figure Skating has mandated that all member clubs enforce coach compliance. **BFSC must have a copy of your U.S. Figure Skating coach compliance card before you take the ice.** Your coach compliance card can be printed via the U.S. Figure Skating Members Only tab. If one or more pieces of your compliance are not showing on the card, please contact the appropriate organization (U.S. Figure Skating and/or PSA) to update your information.

You must be listed on the Coach/Instructor Compliance list on the U.S. Figure Skating website or show proof that you have met the requirements in order to be allowed to coach skaters through sanctioned activities: qualifying and nonqualifying competition, test session, all performances including ice shows, exhibitions, recitals and carnivals or any other sanctioned club activities, including club ice.

Thank you for your prompt attention to this matter. Should you have any further questions, please do not hesitate to contact me by email at brooklynfscohio@gmail.com. Please visit our web site at www.brooklynfsc.com throughout the year for more information about the club and upcoming events. We are looking forward to a successful season!

Sincerely,

A handwritten signature in cursive script that reads "Amy O'Brien".

Amy O'Brien, SafeSport / Treasurer
Brooklyn Figure Skating Club

BROOKLYN FIGURE SKATING CLUB
Professional Skating Instructor Agreement 2018-2019

This agreement is made by and between the Brooklyn Figure Skating Club at 7600 Memphis Avenue Brooklyn, Ohio 44144 hereinafter referred to as the "Club" and an ice skating professional, hereinafter referred to as "Professional".

(Professional's name)

(Address)

(Phone)

(E-mail)

The terms of this agreement begins July 1st, 2018 and ends on June 30th, 2019 unless terminated sooner by the Club and/or Professional.

CONTRACT TERMS

1. Independent contractor:

The Professional acknowledges that the Professional has been retained solely to provide the service described herein. In such capacity, the Professional shall act solely as an independent contractor, and this Agreement shall not be construed as creating any employment contract, partnership, joint venture, or other relationship or association between the Professional and the Club. As such, the Professional is responsible for all income, social security, and employment taxes relating to the Professional's services hereunder. Future, Professional is entitled to make such arrangements for coaching lessons as the Professional see fit, subject to the Club's policies, procedures, rules, and regulations.

2. Insurance:

The Professional shall procure and maintain with financially sound and reputable insurers comprehensive general liability with coverage of at least \$1,000,000.00 and with other terms as may be reasonably required by the Club. The Club shall be named as an additional insured under such liability insurance policy. Simultaneously with the execution and delivery of the Agreement, the Professional will deliver to the Club a schedule setting forth in detail the amount and type of such insurance policy and provide a certificate of it in a form satisfactory to the Club, including stipulations that coverages will not be cancelled or diminished without at least thirty (30) days prior written notice to the Club. The Club agrees that standard coaches' liability insurance coverage provided through the United States Figure Skating Association or the Professional Skaters Association is acceptable coverage for the purposes of this Agreement.

3. **Indemnity:**
The Professional hereby indemnifies and holds harmless the CITY OF BROOKLYN, its agents and employees, the Club and its Board of Directors, officers, employees, agents, successors, and assigns from and against any claim, action, cause of action, loss, damage, cost, expense, judgment or other liability of any kind (including without limitation reasonable attorney's fees and disbursements) of any person arising out of or in connection with, directly or indirectly, the services of the Professional under this Agreement.
4. **Release:**
The Professional hereby acknowledges and agrees that the Professional assumes all risk of accidental injury or other claim that may arise from the Professional's services hereunder or as a participant in any of the Club's programs, and on behalf of the Professional and the Professional's heirs, executors, and administrators, hereby releases, discharges, acquits and forgives the Club and its trustees, officers, employees, agents, successors and assigns from any and all liability for damages of every kind and nature arising out of such services and such participation.
5. **Confidentiality:**
The Professional understands that in the course of performing the Professional's services hereunder, the Professional may obtain proprietary and other confidential information concerning Club, its members and their families, and its business. As a result the Professional agrees that all information the Professional receives pursuant to this Agreement or otherwise in connection with the Professional's services provided hereunder shall be treated as highly confidential and may not be disclosed to anyone other than Club and its officers and employees, except as required by law.
6. **Binding Nature:**
This Agreement shall be binding upon the Club and the Professional.
7. **Encourage All Disciplines of Figure Skating:**
The Professional shall encourage every skater to participate in all disciplines in figure skating.
8. **Ethics:**
The Professional shall be subject to the Professional Standards of Ethics found in the PSA code of ethics, the Official USFS Rule Book, the Club Constitution and By-Laws, Club Professional Rules and Club Member Rules as each is periodically amended.

- 9. Grievances:
A grievance pertaining to the Club within the skating season above shall be brought forth before the Board of Directors ten (10) days prior to meeting with the Board of Directors. Grievances will be reviewed with the Professional present and decided upon therein.
- 10. Rates:
The Club agrees that the Professional may charge a rate for private skating instruction not exceed \$ _____ per hour.
- 11. Must adhere to all guidelines as established by the USFS concerning professional credentials and SafeSport compliance.

In witness whereof, the Club and the Professional have set their hands to this Contract on

_____, 20____.
Date

Professional's Signature

BFSC Officer's Signature

Date

Date

I give the BFSC permission to release my contact information to the City of Brooklyn or any potential student and/or guardian upon their request.

Yes _____ No _____

SIGNATURE: _____

Please mail or email your completed Agreement and USFS Coach Card to:
 Brooklyn Figure Skating Club
 7600 Memphis Ave
 Brooklyn OH 44144
 brooklynfscOhio@gmail.com

BROOKLYN FIGURE SKATING CLUB OF OHIO

7600 MEMPHIS AVENUE
BROOKLYN, OHIO 44144

www.brooklynfigureclub.com

PROFESSIONAL RULES **PLEASE KEEP FOR YOUR RECORDS**

1. A Pro may not request program music more than once during a 15-minute lesson or more than 2 playings of a program (for a ½ hour lesson) until every skater on the ice has his/her program played at least once. Any deviance from these rules is at the discretion of the monitor.
2. A Pro may only have 1 student per ½ hour unless the students are working on a couples or duet program.
3. Unless moving with a skater during his/her program, please refrain from teaching in the center of the ice. This is for the protection of both the skater and the Pro.
4. Please refrain from sitting on the boards around the edge of the rink. This is for the safety of the skaters.
5. Beverages or food are **NOT** permitted on the ice with the exception of water. If you would like to have a hot beverage while teaching, you must place it in the hockey box from the outside of the ice surface. You may not carry it across or drink it on the ice. This is by rule of the City of Brooklyn.
6. All Pros must wear skates when on the ice during moves-in-the-field, freestyle, and dance. Those Pros not wearing skates must teach from the hockey box.
7. No one is permitted in the hockey boxes except Professionals that are instructing or skaters on that session.
8. Only Pros who have been trained in the use of the harness may use it on Club sessions. All new Pros need to give the date and place of training.
9. All Pros must be current members of the USFSA and new Pros must provide the Board of Directors with their USFSA number and test records and coach compliance card.
10. All Pros are expected to treat each other, the monitors, board members, skaters, and parents with respect at all times. BFSC will uphold a zero tolerance policy for unprofessional behavior deemed inappropriate for BFSC. If an incident should occur, you might, at the discretion of the Board of Directors, lose your privileges to teach on club ice.
11. Pros will not solicit skaters or their parents either for themselves or for other Pros.
12. Skaters are not allowed to overlap ice sessions. If they skate on any part of a session, they must pay for the entire session.
13. Pros may teach on city ice as long as you are a current USFS member and fill out the proper paperwork required by the city.