

Application for Employment

TANT								
WHAT IS THE PURPOSE OF THIS FORM	A. THE ADVERTISED POST							
To assist a government department in selecting a person for an advertised post.					partment where the position was vertised			
This form may be used to identify candidates to be interviewed. Since all applicants cannot be interviewed, you need to fill in this form completely, accurately and legibly. This will help to process your application fairly.	advert) w				If you are offered the position, when can you start OR how much notice must you serve with your current employer?			
WHO SHOULD COMPLETE THIS FORM								
Only persons wishing to apply for an advertised position in a government department. ADDITIONAL INFORMATION This form requires basic information. Candidates who are selected for interviews will be requested to furnish additional certified information that may be required to make a final selection.	B. PERSONAL INFORMATION							
	Surname							
	First Names							
	Date of Birth							
	ID number ²							
SPECIAL NOTES	Race ³	African	W	hite	С	Coloured	Indian	
1 - All information will be treated with the strictest confidentiality and will not be disclosed or used for any other purpose than to assess the suitability of a person, except in so far as it may be required and permitted by law. Your personal details must correspond with the details in your ID or passport.	Gender ³				F	FEMALE	MALE	
	Do you have a disability? 3					YES	NO	
	Are you a South African Citizen?					YES	NO	
	If no, what is your Nationality							
	And do you have a valid work Permit?				YES NO			
2 - Passport number in the case of non-South Africans.	Have you ever been convicted of a criminal offence or been dismissed				YES		NO	
3 - This information is required to enable the department to comply with the Employment Equity Act, 1998.	form employment? ⁴							
	If your profession or occupation requires State or official							
4 - This information will only be taken into account if it directly	registration, provide date and particulars of registration.							
relates to the requirements of the position.								
5 - Applicants with substantial qualifications or work experience	C. HOW DE WE CONTACT YOU							
must attach a CV.	Preferred language for correspondence?							
	Telephone number during office hours ()							
	Preferred method for correspondence				st E-mail F		Fax	
	Correspondence contact details (in terms of above)							

D. LANGUAGE PROFICIENCY - state 'good', 'fair' or 'poor'												
		-	Langua	ges (s	pecifie	d)						
Speak												
Read												
Write												
•	•	<u> </u>						<u> </u>				
E. QUALIFICATIONS of (please ignore if you have attached a CV with these details												
Name of School / Technical College			Highest qualification obtained						Year btained			
Tertiary education (complete for each qualification you obtained)												
Name of Institution			Name of Qualification						Year btained			
Current study (ins	stitution and	qualificat	ion)									
F. WORK EXPERI	<u> </u>	ase ignore	if you h	ave at	tached	l a CV	with t					
Employer (including Post held From To						Reason for						
current employ	er)			MM	YY	MM	YY	Le	aving			
									•			
If you were previous any condition exists	sts that preve	ents your i	re-employ	yment		e whe	ther	YES	NO			
If yes, provide the department	e name of the	e previous	employii	ng								
G. REFERENCES	(please ignor											
Name	:	Relationship to you Tel. No.				. (office	(office hours)					
DECLARATION												
I declare that all the information provided (including any attachments) is complete and correct to the best of my knowledge. I understand that any false information supplied												
									рнеа			
	аррпсатип к	Jerry ursq	ualified or my discharge if I am appointed.									
Signature:			Date:									
		·										