

Abound With Sounds **Contractual Agreement and Terms of Service**

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PRINT CLEARLY AND RETURN 1 COPY OF CONTRACT AND SIGN IN INK

Leave No Spaces Blank; use N/A if necessary

Return with minimum \$150 retainer to secure your date
DJ will sign and mail copy back to client

Make Checks Payable To: RICK TATE

Client Name: _____

Client Address: _____

City: _____ State: _____ Zip: _____

Day (work) Phone: _____ Eve. (home) Phone: _____

Cell Phone: _____ Email: (print clearly) _____

Event Date: _____ Type of Event: _____

Name of Function Location: _____

Function Address, City, State, zip: _____

Location Contact Person: (Coordinator, if any) _____ Phone: _____

Guests Arrive and DJ with possible JP Begins At: _____AM _____PM

(set-up will occur **BEFORE** guests arrive. Set-up time is 1 to 1.5 hrs. Client not charged extra for set-up time. DJ set-up time cannot begin AFTER function begins and guests arrive—set-up after beginning would be far too disruptive. **If JP is included, then JP start time and DJ start time would be the same.** Possible JP ceremony must be at the same venue as reception.

DJ Music will end At ____AM ____PM Total Contracted Hours For DJ and possible JP: ____

Overtime must be approved by DJ. \$100 per hour (\$50/half-hour) and to be paid before overtime period begins.

Please summarize below DJ Function Schedule (Example: 3pm-Cocktails, 4pm-Dinner, followed by dancing, etc)

WEDDING or ANNIVERSARY PACKAGE # ____ (choose from below or circle number)

(1) \$549--4 Hr. Basic DJ & Emcee Service Package

(2) \$584--4 Hr. Basic DJ & Emcee w/NH Justice of the Peace Package

*(Karaoke is not available with above wedding or anniversary package

NON-WEDDING, NON ANNIVERSARY PACKAGES ____ (choose from below or circle number)

(1) \$500—4 Hr. DJ Services

(2) \$500—4 Hr. Karaoke Services

(4 hr. package minimum; 3 hrs. priced same as 4)

(DJ & Karaoke Services Can Not Be Combined)

\$____.00 Enter Amount For Chosen Package From Above

\$____.00 Any Additional Hours After Package at \$100/hr.

\$____.00 Travel and Accomodations Expense From Quote sent, if any

\$____.00 Total Services Subtotal (Add total of all 3 above entries)

-\$150.00 Retainer Paid (non-refundable, but is subtracted from total services balance)

\$____.00 Balance Due--To Be Received by DJ ***Within 10 Days of Function***).

Terms:

1. Retainer amount is non-refundable, and meant only to demonstrate commitment on client’s part to have DJ make reservation of date. Retainer is subtracted from balance, but does not represent full payment of contract should client cancel.

2. If DJ has a severe personal emergency, and cannot appear, DJ will make every attempt to find you a satisfactory DJ service to meet your needs. Any payments previously made by the client will be turned over to the substitute DJ or in the event that a substitute could not be secured, turned back over to the client. Otherwise, contract is binding to both DJ and client.

3. The Client agrees to provide sufficient, grounded, electricity within 25 feet of the disc jockey's equipment. If Disc Jockey feels that he or his equipment are in danger, he may conclude his part of the event and depart without a refund. (This can include weather and moisture conditions if an outdoor performance. Sufficient cover must be provided DJ and equipment in adverse weather conditions. Moisture on ground under DJ is dangerous and is not acceptable.) If DJ feels guests have become rudely intoxicated, or simply generally rude, inconsiderate, or abusive, he may conclude the performance and leave with no refund. Minimum setup area is 6 feet deep by 10 feet wide with at least one 6 ft. banquet table

4. About 30 days before function, DJ will send a reminder email or call to remind client of final payment due and to be received at least 10 days before function. DJ will also give instructions on how to complete online forms for DJ to fulfill Emcee duties, have a list of songs requested, and if Justice of the Peace services are contracted, a form to choose “Ceremonies” online. Client must contact DJ with any contact information changes. (phone, email, street address, etc.)

5. It is understand that, because of the length of the function, that dinner will be provided for the DJ when and if guests are provided dinner and included in any count given to the caterer or other food provider. Count is 1. Dinner should be provided immediately following the serving of head table/wedding party, so as to be ready for upcoming festivities. DJ does not drink alcohol drinks. DJ will bring soft drinks.
Insure you have clearly marked where you want DJ to set up at your event location. For instance, a 6 ft. banquet table with tablecloth and skirting to match your decor. This is usually willingly provided by the vendor supplying your tableclothes. You can place a "DJ" card on the table. If tableclothes and tables do not apply to your event, then please pre-plan your use of space and mark the exact area you want DJ to set up, well in advance of DJ’s arrival (recommend at least 4 hours prior to start of event.

6. Client signature indicates client is at least 18 years of age.

LOCATION MUST BE OPEN FOR DJ SETUP 1.5 HOURS PRIOR TO THE BEGINNING OF THE EVENT. IT IS THE CLIENT’S RESPONSIBILITY TO NOTIFY FUNCTION HALL STAFF

X Client Signature: _____ X Date: _____

Rick Tate: _____ Date: _____

