

730 Greenwood Dr.
Denton, TX 76209
March, 12 2009

Elizabeth Pigg
Primary Recruiter
717 N. Hardwood St.
Suite 3100
Dallas, TX 75201

Dear Elizabeth Pigg:

I am writing in response to your advertisement on the AccountingMajors.com website. I am seeking an accounting internship with KPMG to gain professional accounting experience and possibly obtain a full time job at KPMG in the future. My course work at the University of North Texas qualifies me for a position in your internship program.

At the University of North Texas I have taken many business skills courses that have given me a strong foundation in the business field. In my managerial accounting courses, I corrected or recorded the books for many mock companies.

I have worked with many businesses and have cultured how they each operate and function. I have also learned that without the process of accounting they would be unable to operate efficiently, if at all. While working at Honey Baked Ham I had the opportunity to witness first hand the process of accounting and its purposes within a company.

My resume provides further information about my education and employment. Elizabeth Pigg, I would enjoy the opportunity to meet with you to discuss my qualifications and resume. You can reach me at (214) 555-2722 or at sth0067@unt.edu.

Sincerely,

Scott Hale