

Michael Chan

15 Locustwood Blvd. Elmont NY, 11003 (516)354-9242 Mchan45@gmail.com



Education

Fall 2003 -

Anticipated December 2005

Nassau Community College

Commercial Art: Digital Technologies

Work Experience

April - June 2004

Express

Sales Representative, Cashier, Stock Room

Garden City NY,

Duties included greeting customers, helped customers in choosing styles, colors, and sizes, filled in areas that needed to be filled, and closing the store

- Closing duties

included folding clothes, organizing work floor.

June 1999 - August 1999

Summer Youth Employment Program at Chinese Planning Council at P.S. 20

Teachers' Assistant

Flushing NY,

Volunteer Summers of 2000-2002

Duties included providing supervisions on field trips, grading homework, keep order in classroom, and helping students with class work.

Computer Skills

- Adobe Photoshop
- Adobe Illustrator
- Adobe InDesign
- QuarkXpress
- Strata 3D
- Macromedia Director
- Macromedia Dreamweaver
- Final Cut Express
- Photography
- Microsoft Word

Sport Activities

Volleyball, Football, Basketball, Baseball, Hockey, Handball

Portfolio available upon request

References available upon request